

Mandarin Middle School PTSA

General Meeting Minutes

August 15, 2019

Call to Order

The General Meeting of Mandarin Middle School PTSA was held in the Mandarin Middle School teacher's lounge on Thursday, August 15, 2019. The president, Kelli Jerris called the meeting to order at 5:43 PM.

Officer Reports

- **President's Report:** Kelli Jerris announced the grade level orientations went well. Membership and spirit sales were doing very well so far. The spirit sale will end on Sunday, August 18, 2019. A limited amount of stock will be kept in the PTSA closet. The Open House Café will consist of a salad bar, a hot baked potato bar, dessert, and drinks. The PTSA will be asking members for food and cash/gift card donations. Early release will be at 2:30 PM and will only occur once a month this school year. Email communications will begin going out once Mandy Janisch receives a member list. In the meantime, Facebook will contain important dates and information.
- **Programs:** Cassie Lottman reported Red Ribbon Week will be coming up in October. Cassie will begin working on daily themes. Students will be encouraged to sign the pledge during the week, and Trick or Treat Street will be at the end of October. Volunteer opportunities will be available throughout the week.
- **Ways and Means:** Kelli Jerris reported on behalf of Rhonda Dye. Yankee Candle packets will go home on August 28th. The fundraiser will run until September 16th. For a second fundraiser, Chick-Fil-A Biscuits will be sold once a month to teachers and staff.
- **Membership:** Jodi Farrell is working on obtaining an official count but reported good membership sales so far.
- **Treasurer's Report:** Kelli Jerris presented the Treasurer's Report on behalf of Missy Carter. The balance in the checking account was \$560.53, and the balance in the savings account was \$7,302.00. The total assets as of July 31, 2019 was \$7,862.53. The report will be filed for audit.

New Business

- **Audit Approval:** Kelly Jerris reported on behalf of the audit committee. The audit was completed and no issues were found. The audit will be filed and copies distributed to the school bookkeeper, DCCPTA, and FLPTA.
- **Adopt Proposed Budget:** Kelli Jerris presented and discussed the 2019-2020 proposed budget. Cassie Lottman moved to approve the budget for the school year. Jodi Farrell seconded the motion. The proposed budget was unanimously approved.

Adjournment

Kelli Jerris adjourned the meeting at 6:15 PM.